

Amendment No. 1 to Task Order No. 1

ATTACHMENT A SCOPE OF SERVICES

Leesburg International Airport Security Cameras

Project Background And Description

The City of Leesburg (City) has secured a grant from the Florida Department of Transportation (FDOT) for the design and installation of additional security cameras at the City of Leesburg International Airport.

The preliminary plans were reviewed in July 2010 by the Airport, FDOT, Transportation Security Administration (TSA) and the Project Team. During the review, additional improvements were discussed that were not part of the original Task Order 1 scope of work. As a result, this Amendment 1 Scope of Work has been generated to fund the additional work.

Scope of Work

1) Site Walk-Over / Meetings

The following meetings and project site walk-overs are included under this amendment:

- a) Design – This site walk over is to be conducted after receipt of the Notice to Proceed.
- b) Check Design – Once the design has been completed for the additional improvements a site walk-over will be conducted to review the design in the field.
- c) Airport / FDOT / TSA Meeting – Once the Check Design site walk over review has been incorporated into the construction plans and specifications a review meeting will be held.
- d) Incorporate Changes/Final Design – This site walk over is to confirm the final design.

Deliverables:

Copies of notes from site walk-over visits and copies of meeting minutes.

Level of Service

Notes and minutes state major items discussed and are electronically distributed to attendees.

2) Construction Plans

The following improvements are included under this amendment:

- a) Gate 3 – A PTZ Camera will be installed adjacent to the Sheriffs Hangar on a 25' concrete pole, along with the required conduit and wiring.
- b) Gate 3 – There is currently a 14" gap at the bottom of this gate that needs to be eliminated.

- c) Fence at Electric Vault – There is currently a gap at the bottom of the fence spanning approximately 35’ with a gap height of 2 ½’ that needs to be eliminated.
- d) Fence at Electric Vault – There is access/pedestrian gate that has a gap along the adjacent building. This gap needs to be eliminated either by realigning the hinges of the gate, or by replacing the gate altogether with new fence.
- e) Corner of Echo Drive and Airport Blvd. – A PTZ camera will be installed on the existing blue light pole, along with the required conduit and wiring.
- f) Gate 5 – Change the original design from a fixed camera to a PTZ camera at this location. The change to a PTZ camera will entail changes to the original conduit and wiring design as there will now be separate fibers for video and data associated with a PTZ camera.
- g) Corporate/Condo Hangars – The previous design specified three fixed cameras at this location. Two of the fixed cameras will now be PTZ cameras. The change to PTZ cameras will entail changes to the original conduit and wiring design as there will now be separate fibers for video and data associated with the PTZ cameras.
- h) Corporate/Condo Hangars – Lights and wiring (dual flood lights with photo cells) will be added to Hangars 8867 and 8861. Two lights are proposed for Hangar 8867 and one light for Hangar 8861.
- i) Changes to the previously designed FBO proposed door as a result of other site wiring changes.
- j) Gate 6 - A PTZ camera will be installed on the existing brown pole, along with the required conduit and wiring.
- k) Building 8701 (inside Gate 6) - A PTZ camera will be installed on the existing concrete taper, along with the required conduit and wiring.
- l) Addition of conduit and 24-fiber cable for future use from the Electrical Vault to Sun Air Building.
- m) A device will be added to the reader extenders to monitor who goes in and out of the gates. This additional device will require changes to the original wiring design and the need for additional wiring.
- n) Revise and finalize plan set based on comments from the field meetings.
- o) Gate 1- Replace wooden camera pole with concrete pole.
- p) Fire Station – Replace existing key pad entry with card readers, camera and intercom.

Deliverables:

Plan view drawing sheets showing project design improvements. Up to five hard copies will be provided to the Airport Manager.

Level of Service

Drawings are signed and sealed by a Florida Registered Professional Engineer.

- 3) Incorporate additional technical specifications into the project manual.

Deliverables:

Up to five hard copies of the Specifications will be provided to the Airport Manager.

Level of Service

Specifications are prepared by a Florida Registered Professional Engineer.

- 4) Revise the preliminary opinion of probable construction cost based on the final design.

Deliverables:

A revised copy of the preliminary opinion of probable cost will be provided to the Airport Manager.

Level of Service

The preliminary opinion of probable cost will be developed by the design engineer and communications with subconsultant.

- 5) In-house review of drawings and opinion of probable cost, and specifications.

Deliverables:

Copies of drawings, opinion of probable cost, and specifications as revised based on in-house review.

Level of Service

The in-house review will be conducted by qualified in-house personnel.

- 6) Review Contractor submittals.

- 7) Respond to Contractor RFI.

Deliverables:

For items 6 and 7, copy of submittal and RFI logs along with actual submittal items and requests and responses to RFIs.

Level of Service

Submittal and RFI reviews will be performed by design engineer and communications with subconsultant.

- 8) Review pay requests.

Deliverables:

Copy of approved pay request along with any review comments/notes.

Level of Service

Reviews will be performed by design engineer and communications with subconsultant.

Schedule

Upon receipt of the Notice to Proceed, we will commence as follows:

- Preliminary Design Plans, Specifications, Cost Estimate – completed within twenty (20) working days from the notice to proceed date.
- Final Design Plans, Specifications, Preliminary Project Manual, Cost Estimate, – completed within ten (10) working days after receipt of City of Leesburg review comments of the preliminary plans package submittal.
- Bidding and Construction Services will begin upon notice to proceed from the City of Leesburg.

COMPENSATION

Compensation to complete the Design, Bidding and Construction Services is summarized below and detailed in the attached fee summary spreadsheet:

Service Description	Fee Type	Amount
Additional Basic Services	Lump Sum	\$35,195
Additional RPR Services	Hourly Not to Exceed	\$4,600
TOTAL FEE		\$39,795

Compensation

Compensation to complete the design revisions will be an additional lump sum fee of Thirty Five Thousand One Hundred Ninety Five Dollars (\$35,195.00) and Hourly Not to Exceed fee of Four Thousand Six Hundred Dollars (\$4,600.00).

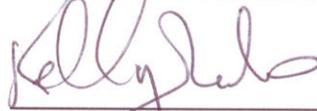
AGREED AS TO SCOPE OF SERVICES AND FEE:

City of Leesburg

ATTEST: _____
CITY CLERK

DATE: _____

Hanson Professional Services, Inc.



G. Kelly Rubino, Sr. Vice President

ATTEST: 

DATE: 9/16/10