Florida Department of Transportation

RICK SCOTT
GOVERNOR

133 S. Semoran Blvd.
Orlando, FL 32807

ANANTH PRASAD, P.E.
SECRETARY

January 30, 2012

RECEIVED
FEB 2012
CITY MANAGER'S OFFICE

Mr. Charlie Weller
Airport Manager
Leesburg International Airport
501 West Meadows St.
Leesburg Florida 34748-5158

Subject: Joint Participation Agreement
Leesburg International Airport
FM No.: 418295 1 94 01
Contract No.: Unassigned
Description: Construct Airfield Markings

Dear Mr. Weller:

Enclosed are four Joint Participation Agreement (JPA) documents for your adoption and signature. Please authorize and seal the signature page for each document by original signature. Please return all four adopted Joint Participation Agreements along with two certified copies of the Resolution adopting the agreements to the address below. When the JPA is fully authorized by all parties, one original document will be returned to you. **Please note that any costs incurred prior to the Department executing the Joint Participation Agreement will not be eligible for reimbursement**.

Please return all documents to:

Ms. Holly Lopenski
Florida Department of Transportation
Special Projects Section, **MS 4-524** (Note Change in Address)
719 South Woodland Blvd.
Deland, FL 32720

Documents mailed back to our office in Orlando will result in a delay in executing the grants.

PLEASE TAKE NOTE:
Please take note of the **revised Joint Participation Agreement dated 06/11, Section 25.00** regarding the revised language for the U.S. Department of Homeland Security's E-Verify system and the addition of the Scope of Services in Exhibit "A". Invoicing will be based on the deliverables defined in the Scope of Services. Also, please provide this office with a copy of the executed Task Order/Amendment/Contract for this project if not already provided. Please call with any questions or concerns.

Sincerely,

Jim Wikstrom
Supervisor, Aviation and Port Programs

JW/jw
Enclosures (4)