



MEMORANDUM

TO: Ralph Bowers, City Manager, City of Fruitland Park
Brenda Brasher, Town Clerk, Town of Howey-in-the-Hills
Bill Vance, Town Manager, Town of Lady Lake
Jay Evans, City Manager, City of Leesburg
Sam Oppelaar, City Manager, City of Minneola
Wendy Wickwire, Town Clerk, Town of Montverde
Michael Quinn, City Manager, City of Mount Dora
John Drury, City Administrator, City of Tavares
Glenn Irby, City Manager, City of Umatilla

FROM: Wendy R. Breeden, Library Services Director

DATE: March 31, 2009

SUBJECT: Lake County Policy, LCC-12, Lake County Library System Patron Request for Reconsideration of Library Materials

Enclosed is a copy of the above referenced policy showing proposed revisions. The revisions were recommended and reviewed by member library directors, and approved by the Lake County Library Advisory Board at its regular meeting on March 19, 2009.

The proposed policy provisions are now being presented to the governing bodies of the member libraries for approval. You may also wish to obtain approval from your local library advisory board. At your earliest convenience, please place the "Lake County Library System Patron Request for Reconsideration of Library Materials Policy" on your governing body's meeting agenda for consideration and approval.

LCC-12 is a companion policy to LCC-11, *Lake County Library System Collection Development Policy* which was approved by the Lake County Board of County Commissioners (BCC) on February 3, 2009. LCC-12 sets policy for challenges to library materials in Lake County Library System libraries. The policy was originally approved in 1993 prior to the development of branch libraries. The policy is still sound, so it has been updated to include branch libraries and the accompanying forms have been updated.

The policy will be placed on the BCC meeting agenda for the May 19, 2009 meeting unless there are objections to the revisions. Please notify me verbally, by e-mail or letter by Friday, May 1, 2009 whether your governing body has approved the policy as presented or has requested changes. If substantive changes are recommended, the policy will recycle back to the member library directors, the Lake County Library Advisory Board, and member library governing boards prior to BCC approval.

If you have any questions, please contact me or your local library director. Thank you for participating in this process which provides for local input into Lake County Library System policy development.

WRB/wrb

Attachments

C: Linda Stewart, Commissioner, District 1 and Library Liaison
Fletcher D. Smith, Director, Department of Community Services
Tom Merchant, Assistant Library Services Director, Public Services
Member Library Directors