

# City of Leesburg Lake Front City

## Agenda Memorandum

**Item No:** 5.C.5.

**Meeting Date:** April 10, 2023

**From:** Brandy McDaniel, (Budget Director)

**Subject:** Resolution of the City Commission of the City of Leesburg, Florida, amending the Fiscal Year 2022-23 Budget for the General, Carver Heights CRA, Capital Projects, Gas, Water, Gas Tax and Fire Impact Fees Funds for the Second Quarter; and providing an effective date.

### Staff Recommendation:

Staff recommends adoption of the attached resolution amending the Fiscal Year 2022-23 Budget.

### Analysis:

As established in the Budget Policy, adopted September 28, 1998, total appropriations within a fund cannot increase or decrease without formal action by the City Commission.

<b>General Fund</b>	<b>Amount</b>	<b>Funding Source</b>
Faith World Church FSL Grant	\$ 20,000	Fund Balance
Mobile Air Compressor System Grant (Fire) Impact Fees	161,585	Assistance to Firefighter's Grant & Fire
Full Service Canine (Police)	14,108	Edward Byrne Federal Grant
Speed Measuring Devices (5) (Police)	<u>9,382</u>	Edward Byrne Federal Grant
<b>Total General Fund</b>	<b>\$ 205,075</b>	
<b>Carver Heights CRA Fund</b>	<b>Amount</b>	<b>Funding Source</b>
REMOVE 701 McCormack St. Food Pantry	\$ <u>(245,100)</u>	CDBG Federal Grant
<b>Total Carver Heights CRA Fund</b>	<b>\$ (245,100)</b>	
<b>Capital Projects Fund</b>	<b>Amount</b>	<b>Funding Source</b>
Correct Unallocated Capital Funds Rollover	\$ 109,257	Fund Balance (ARPA)
Additional Road Resurfacing Funds	<u>7,052</u>	Transfer from Gas Tax Fund
<b>Total Capital Projects Fund</b>	<b>\$ 116,309</b>	
<b>Gas Fund</b>	<b>Amount</b>	<b>Funding Source</b>
CNG Station- 31643 Executive Blvd.	\$ <u>163,011</u>	Developer Contributed
<b>Total Gas Fund</b>	<b>\$ 163,011</b>	
<b>Water Fund</b>	<b>Amount</b>	<b>Funding Source</b>

Fluoride Injection System Study	\$ 80,500	Fund Balance
10-year Water Supply Study	<u>60,000</u>	Fund Balance
<b>Total Water Fund</b>	<b>\$ 140,500</b>	

<b>Gas Tax Fund</b>	<b>Amount</b>	<b>Funding Source</b>
Additional Road Resurfacing Transfer to Capital Projects Fund	\$ <u>7,052</u>	Fund Balance
<b>Total Gas Tax Fund</b>	<b>\$ 7,052</b>	

<b>Fire Impact Fees Fund</b>	<b>Amount</b>	<b>Funding Source</b>
Mobile Air Compressor System Grant- Transfer to General Fund (Fire)	\$ <u>47,949</u>	Fund Balance
<b>Total Fire Impact Fees Fund</b>	<b>\$ 47,949</b>	

**Procurement Analysis:**

N/A

**Options:**

1. Adopt the attached resolution amending the Fiscal Year 2022-23 budget for the General, Carver Heights CRA, Capital Projects, Gas, Water, Gas Tax and Fire Impact Fees Funds for the Second Quarter; or
2. Such alternative action as the Commission may deem appropriate.

**Fiscal Impact:**

See attached

<u>FUND</u>	FY 2023 <u>ADOPTED</u>	<u>CHANGE</u>	FY 2023 <u>AMENDED</u>
General	32,555,337	205,075	32,760,412
Stormwater	3,283,752	-	3,283,752
Housing Assistance	162,112	-	162,112
Greater Leesburg CRA	813,641	-	813,641
Carver Heights CRA	999,168	(245,100)	754,068
Hwy 441/27 CRA	1,979,110	-	1,979,110
Debt Service	1,745,218	-	1,745,218
Capital Projects	12,671,992	116,309	12,788,301
Electric	102,434,356	-	102,434,356
Gas	11,502,651	163,011	11,665,662
Water	17,551,963	140,500	17,692,463
Wastewater	64,033,187	-	64,033,187
Solid Waste	5,454,110	-	5,454,110
Airport	7,050,961	-	7,050,961
Police Pension	2,223,377	-	2,223,377
Fire Pension	1,720,614	-	1,720,614
General Employees Pension	3,240,408	-	3,240,408
Health Insurance	7,769,137	-	7,769,137
Workers' Compensation	1,160,309	-	1,160,309
Discretionary Sales Tax	2,680,893	-	2,680,893
Gas Tax	1,200,000	7,052	1,207,052
Building Permits	1,570,402	-	1,570,402
Police Forfeiture	61,571	-	61,571
Police Education Receipts	3,500	-	3,500
Fire Impact Fees	-	47,949	47,949
Fleet Services	5,376,089	-	5,376,089
Total	289,243,858	434,796	289,678,654

RESOLUTION NO. 11,298

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LEESBURG, FLORIDA, AMENDING THE FISCAL YEAR 2022-23 BUDGET FOR THE GENERAL, CARVER HEIGHTS CRA, CAPITAL PROJECTS, GAS, WATER, GAS TAX AND FIRE IMPACT FEE FUNDS FOR THE SECOND QUARTER; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Commission of the City of Leesburg adopted a budget for the Fiscal Year 2022-23 on September 26, 2022, which they felt was in the best interest of the citizens of the City of Leesburg, and

WHEREAS, it is now necessary to amend the current budget for Fiscal Year 2022-23 to provide funds for various projects as adopted at City Commission meetings, and

WHEREAS, such action was not anticipated in the original 2022-23 annual budget;

**NOW THEREFORE, BE IT ENACTED BY THE PEOPLE OF THE CITY OF LEESBURG, FLORIDA:**

**SECTION I.**

Pursuant to Section 200.065, Florida Statutes, and all other applicable laws, the following amounts for use by the various funds during Fiscal Year 2022-23 as reflected below, including all modifications or amendments made during this meetings, are hereby adopted as increases/decreases to the original budget for Fiscal Year 2022-23 for the City of Leesburg, Florida:

**GENERAL FUND**

**ESTIMATED REVENUES AND OTHER RECEIPTS**

Intergovernmental Revenue	137,126
Other Financing Sources:	
Fund Balance Appropriated	20,000
Transfer from Other Funds	47,949
<b>TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS</b>	<b>205,075</b>

**PROPOSED APPROPRIATIONS**

General Government	20,000
Public Safety	185,075
<b>TOTAL PROPOSED APPROPRIATIONS</b>	<b>205,075</b>

**CARVER HEIGHTS CRA FUND**

**ESTIMATED REVENUES AND OTHER RECEIPTS**

Intergovernmental Revenue	(245,100)
<b>TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS</b>	<b>(245,100)</b>

**PROPOSED APPROPRIATIONS**

Economic Environment	(245,100)
<b>TOTAL PROPOSED APPROPRIATIONS</b>	<b>(245,100)</b>

**CAPITAL PROJECTS FUND**

**ESTIMATED REVENUES AND OTHER RECEIPTS**

Other Financing Sources:	
Fund Balance Appropriated	109,257
Transfer from Other Funds	7,052
<b>TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS</b>	<b>116,309</b>

**PROPOSED APPROPRIATIONS**

Transportation	7,052
Culture/Recreation	109,257
<b>TOTAL PROPOSED APPROPRIATIONS</b>	<b>116,309</b>

**GAS FUND**

**ESTIMATED REVENUES AND OTHER RECEIPTS**

Other Sources	163,011
<b>TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS</b>	<b>163,011</b>

**PROPOSED APPROPRIATIONS**

Physical Environment	163,011
<b>TOTAL PROPOSED APPROPRIATIONS</b>	<b>163,011</b>

**WATER FUND**

**ESTIMATED REVENUES AND OTHER RECEIPTS**

Other Financing Sources:

Fund Balance Appropriated	140,500
<b>TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS</b>	<b>140,500</b>

**PROPOSED APPROPRIATIONS**

Physical Environment	140,500
<b>TOTAL PROPOSED APPROPRIATIONS</b>	<b>140,500</b>

**GAS TAX FUND**

**ESTIMATED REVENUES AND OTHER RECEIPTS**

Other Financing Sources:

Fund Balance Appropriated	7,052
<b>TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS</b>	<b>7,052</b>

**PROPOSED APPROPRIATIONS**

Transportation	7,052
<b>TOTAL PROPOSED APPROPRIATIONS</b>	<b>7,052</b>

**FIRE IMPACT FEES FUND**

**ESTIMATED REVENUES AND OTHER RECEIPTS**

Other Financing Sources:

Fund Balance Appropriated	47,949
<b>TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS</b>	<b>47,949</b>

**PROPOSED APPROPRIATIONS**

Transportation	47,949
<b>TOTAL PROPOSED APPROPRIATIONS</b>	<b>47,949</b>

**ALL FUNDS**

**ESTIMATED REVENUES AND OTHER RECEIPTS**

Other Sources	163,011
Intergovernmental Revenue	(107,974)
Total Estimated Revenues	55,037
Other Financing Sources:	
Fund Balance Appropriated	324,758
Transfer from Other Funds	55,001
<b>TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS</b>	<b>434,796</b>

**PROPOSED APPROPRIATIONS**

General Government	20,000
Transportation	62,053
Public Safety	185,075
Economic Environment	(245,100)
Physical Environment	303,511
Culture/Recreation	109,257
<b>TOTAL PROPOSED APPROPRIATIONS</b>	<b>434,796</b>

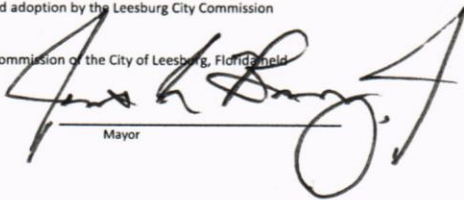
SECTION II.

This resolution shall become effective upon its passage and adoption by the Leesburg City Commission in the manner provided by law.

**PASSED AND ADOPTED** at a regular meeting of the City Commission of the City of Leesburg, Florida, held the 10th day of April 2023.

ATTEST:

  
City Clerk

  
Mayor

**2nd Quarter Budget Adjustments Additional Information**

<u>Fund:</u>	<u>Description</u>	<u>Amount</u>	<u>Reason</u>
<b>General</b>			
Miscellaneous	Faith World Church FSL Grant	20,000	City Commission approved 2/27/23
Fire	Mobile Air Compressor System- Assistance to Firefighters Grant	161,585	City Commission approved 11/22/2021, Grant was awarded to the City
Police	Full Service Canine- Edward Byrne Grant	14,108	City Commission approved 8/8/22, Grant was awarded to the City 3/8/23
Police	Speed Measuring Devices (5)- Edward Byrne Grant	9,382	City Commission approved 10/24/2022, Grant was awarded to the City
	<b>Total General Fund</b>	<b>205,075</b>	
<b>Carver Heights CRA</b>			
	*REMOVE *Food Pantry 701 McCormack St- CDBG Grant	(245,100)	City Commission approved sending the grant back at the 3/27/23 meeting
	<b>Total Carver Heights CRA</b>	<b>(245,100)</b>	
<b>Capital Projects</b>			
	Correct Unallocated Capital Funds Rollovers from FY 21-22	109,257	Rollovers were approved 1/23/23, ARPA available funds was understated
	Additional Road Resurfacing Funds- Complete Canal Street Project	7,052	Gas Tax funds are available and eligible to complete the budget needed for this project
	<b>Total Capital Projects Fund</b>	<b>116,309</b>	
<b>Gas</b>			
	CNG Station- 31643 Executive Blvd.	163,011	Developer wired funds to complete this project, add to current Gas Capital Projects
	<b>Total Gas Fund</b>	<b>163,011</b>	
<b>Water</b>			
	Fluoride Injection System Study	80,500	City Commission approved moving forward with the study at the 1/23/23
	10-year water Supply Study	60,000	Study needs to be completed, use available cash reserve funds
	<b>Total Water Fund</b>	<b>140,500</b>	
<b>Gas Tax</b>			
	Additional Road Resurfacing Funds (Transfer to Capital Projects Fund)	7,052	Gas Tax funds are available and eligible to complete the budget needed for this project
	<b>Total Gas Tax Fund</b>	<b>7,052</b>	
<b>Fire Impact Fees</b>			
	Mobile Air Compressor System- Assistance to Firefighters Grant	47,949	City match required for this grant
	<b>Total Fire Impact Fees</b>	<b>47,949</b>	
	<b>Total 2nd Qtr Budget Adjustments</b>	<b>434,796</b>	