



**Building Department**  
204 N. 5<sup>th</sup> Street  
Leesburg, FL 34748  
(352)728-9735

## STANDARD FORM FOR REQUEST TO ISSUE A FOUNDATION EARLY START

Be it known to all concerned, the owner \_\_\_\_\_  
and the builder \_\_\_\_\_, License # \_\_\_\_\_  
have requested a **foundation only** permit to be issued prior to completion of all  
administrative submittals for the above project. The owner and the builder (who  
shall act on behalf of the owner in this request) individually, their heirs, personal  
representative, administrators, successors, and assigns fully understand and  
agree that the foundation only permit, once issued, is strictly at the owner and  
builders risk. There is no guarantee that permits will be issued for the balance of  
the projects. This agreement, once executed, will release and hold harmless the  
City of Leesburg, Florida, it's agents and employees from any and all claims,  
demands and causes of action, including but not limited to damages (real  
consequential or other), that may result from the non-issuance of the balance of  
the permits for this project. The owner and the builder understand and fully  
acknowledge the conditions in the Florida Building Code, 2017 6<sup>th</sup> Edition Section  
105.13.

\_\_\_\_\_  
Applicant (type or print)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Building Permit Number

\_\_\_\_\_  
Date