



SUMMARY MINUTES OF THE REGULAR MEETING  
of the HISTORIC PRESERVATION BOARD  
CITY COMMISSION CHAMBERS, CITY HALL  
WEDNESDAY, AUGUST 28<sup>th</sup>, 2019 5:15 P.M.

The Historic Preservation Board of the City of Leesburg held its regular meeting Wednesday, August 28<sup>th</sup>, 2019 in the 3<sup>rd</sup> Floor City Commission Chambers at City Hall. Chairman John O'Kelley called the meeting to order at 5:19 p.m.

The following members were present:

John O'Kelley  
Sanna Henderson  
Guy Ross  
Skellie Morris  
Vickie Lingerfelt

City staff present included Dan Miller, Planning & Zoning Manager, Sabrina Mitchell, Administrative Assistant II, Kandi Harper, Senior Planner, and Careylee Murray, Planner.

## MINUTES

### APPROVAL OF SUMMARY MINUTES OF May 29, 2019 HPB MEETING

Minutes from the May 29, 2019 meeting were presented for discussion/approval. Without objections or other discussions, **Commissioner Ross motioned to APPROVE, Commissioner O'Kelley seconded the motion. The motion CARRIED unanimously by a 4-0 vote.**

## NEW BUSINESS

### 1. NEW HABITAT FOR HUMANITY HOME ON NORTH 12<sup>TH</sup> STREET

Mr. Miller stated the subject property is an empty lot on 12<sup>th</sup> Street & Main; ends on the wall of First Baptist and the property is located on 107 North 12<sup>th</sup> Street which is in the Historic District. He explained the zoning and design of the subject property, and stated Mr. Leonard Feinberg is here today with Agewave Solutions on behalf of the applicant.

Mr. Feinberg provided photos of the subject property.

Mr. Miller stated from a staff standpoint it fits well in the area, survey already done, followed by a floor plan, site plan, nice yard, good family opportunity, new construction in Historic District, elevation, and roof plan.

Mr. Miller stated Mr. Feinberg is open for questions; and then explained the maps, and standard construction of the subject property.

Commissioner Ross expressed concern about the metal roof. Mr. Feinberg replied the intent is for a metal roof (20-40 years); and mentioned to the Board he was the Vice President of Architectural Firm with Agewave Solutions.

Chairman O'Kelley stated that it's a great plan and fits in well with area, and Mr. Feinberg mentioned subject property will have a large screen porch. Chairman O'Kelley stated it looks good to me; the construction academy is a nice thing for Lake County it all helps and a good background for the kids.

Board Member Ross expressed concern regarding roof guidelines, not an approved roof, metal roof beside the subject property, and it fits right in with area. Mr. Miller replied he's okay with a metal roof, design great, and staff approves design.

Chairman O'Kelley stated he is okay with a metal roof, also asked if there was any further discussion on the New Habitat For Humanity Home; hearing none the Chairman called for a motion.

**BOARD MEMBER HENDERSON made a MOTION for APPROVAL of the New Habitat for Humanity Home. BOARD MEMBER MORRIS SECONDED the MOTION which CARRIED UNANIMIOUSLY by a vote of 4-0.**

## **2. LEESBURG CENTER FOR THE ARTS – STREET ART**

Mr. Miller stated the murals downtown will reflect the City, and stated Maria Stefanovic the Executive Director with the Leesburg Center for the Arts is here to give her presentation. Mrs. Stefanovic stated the murals will feature our history with a modern twist and the project will start with side streets and back streets.

Maria Stefanovic provided Board Members and Staff a handout of the Street Art Historic Leesburg concept proposal and gave a presentation explaining the mural technique, provided a list of potential and proposed properties in Historic Downtown Leesburg, as well as gave a detailed description of all the murals in the various locations downtown.

Mr. Miller stated staff met with Leesburg Center for the Arts, but we need to come back in 1 or 2 months to request for a full vote from the Board, also the murals has to go before City Commission. Mrs. Stefanovic stated if the Board Members have any suggestions or colors for the murals, and stated Wesley Stout will be the mural on substation.

Board Member Ross stated will there be no problem with the Downtown Master Plan, and Mrs. Stefanovic replied that she is talking with Joe Shipes.

Chairman O'Kelley asked about the voting. Mr. Milled replied no vote necessary today this is just a presentation.

## **DICUSSION ITEMS**

### **1. MOTE MORRIS HOUSE**

Mr. Miller stated that the Director of Public Works DC Maudlin and Deputy Directory Amy Fleck is here to give a presentation on the current condition of the Mote Morris House. Amy Fleck provided Board Members and Staff a handout of the Mote Morris House and gave an update on what's going, where we they are now, path, which is the same presentation from back in November 2018, but a little bit of history summary, interior/exterior; some interior done, but we will walk through to see plastering, demo phase 1 & 2, and phase 1 done, but phase 2 not completed.

Board Member Henderson asked about middle room upstairs if they can walk through it. Amy Fleck replied we will walk through during the Mote Morris House tour, front room items salvaging, and doors not salvaging.

Board Member Morris expressed concern regarding the piano. Amy Fleck replied it's at John Sokol place.

Director of Public Works DC Maudlin stated that it's not a lot of damage in the walls. Amy Fleck stated we will seal floors, reinforce the floors, scraping wood, and replace wood; DC Maudlin and Amy Fleck with Public Works Department took the Board Members on a tour of the Mote Morris House. Mr. Maudlin stated the next phase will be a lot of hand work and will put in fire blocks.

Board Member Morris expressed concern regarding the sprinkler system, porch color; (original theme).

Mr. Maudlin stated the architect firm mentioned a lot of wall paper; not period wall paper. Amy Fleck stated they are keeping the plaques. Mr. Maudlin stated that the architect is finishing up final plans interior, light fixtures, and he will let the Historic Preservation Board know at the next Board meeting before the work is done. Amy Fleck stated the front chimney needed clean-up, back work needs to be done, no overhead cabinets, chimney in middle of house; lots of repair, and none of the chimney's work. Board Member Morris expressed concern regarding the tile around the chimney. Amy Fleck replied what they can clean up they will.

### **2. STAFF APPROVED PERMITS**

Mr. Miller advised the Board of two staff approved permits for 914 West Main Street for an RTU change-out, size for size and for 101 West Main Street to install high density urethane logo/letters (wall signage) to building frontage of Beacon College Library.

## **PUBLIC COMMENTS**

NONE

## **ANNOUNCEMENTS**

Dan Miller announces the new members of the Historic Preservation Board. He mentioned to the Board Members that we will be losing Chairman John O'Kelley; and he is looking forward to coming over on the Planning & Zoning Board.

THE NEXT SCHEDULED MEETING OF THE LEESBURG HISTORIC PRESERVATION

BOARD IS September 25<sup>TH</sup>, 2019 (AS NEEDED BASIS)

**ADJOURNMENT**

Motion to adjourn made by Board Member Ross and seconded by Board Member Morris.

Meeting was adjourned at 5:58 p.m.

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John O'Kelley, Chairman

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Sabrina Mitchell  
Administrative Assistant II  
Planning & Zoning Division  
Community Development Department