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Employee Owned

Raymond Sharp
Director of Environmental Services
City of Leesburg
223 South 5th Street
P.O. Box 4900630
Leesburg, FL 34749-0630

August 14, 2007
23065.00-0000-000

Proposed Amendment 2 to Task Order 21
City Engineer/Civil Engineer Support Service

Dear Ray:

The purpose of this letter is to propose lengthening the schedule and increasing the budget for Task Order 21, as requested by the City. This project was authorized in November 2006 for an estimated initial service period of six-months, and with a corresponding not-to-exceed budget of \$108,269. Amendment No. 1 increased the budget to \$153,269 and extended the duration of the assignment through approximately the end of August, 2007. You have requested extending this assignment through the end of September, 2007.

Since November, 2006 Boyle has continued to increase the technical capabilities of our Leesburg office staff and can now provide the required services from this office on an as-needed basis.

Therefore, as we have discussed, effective September 1, 2007, the scope of work for this assignment is proposed to be modified as follows:

- Service will be provided on an as-needed basis primarily from Boyle's Leesburg office.
- Matthew (Matt) J. Partyka, Jr., PE, a Senior Engineer in Boyle's Leesburg office, will be Boyle's project engineer and will have primary responsibility for providing services to the City under this assignment.
- To date the cost of Boyle's services for this project have averaged between \$15,000 and \$16,000 per month. Accordingly, it is proposed that a not-to-exceed budget of \$16,000 be established for this Amendment No. 2 to Task Order 21.
- Services will be billed on a time and materials basis. Attachment A to this letter presents Boyle's current Standard Hourly Rate Schedule, which will be the basis for billing under the authorization for this Amendment No. 2 to Task Order 21.
- For reference, Matt Partyka and Joe Howell are both Senior II Engineers.
- Joe Howell, PE, will continue to support this project and provide services to the City. However, effective September 1, 2007, Joe will cease to work from City offices on

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Monday through Wednesday. Rather, Joe will support this assignment from Boyle's Orlando office and will travel to/from Leesburg as needed.

- Matt Partyka will be supported and assisted by other Boyle staff, including Joe Howell, as necessary.

All other terms and conditions of Task Order 21 will remain in effect.

Receipt of a Purchase Order from the City will constitute Notice to Proceed for Boyle to begin providing the services described in this letter. Boyle will continue providing these services until September 30, 2007, or until the budget is expended, whichever occurs first.

Two copies of this proposal letter and Attachment A are provided for your use. If you concur with this proposal please have these letters executed and return one original document to me. If I have misunderstood the needs of the City in this matter, please call me to discuss.

Thank you for the opportunity to continue providing engineering services to the City of Leesburg.

Sincerely yours,

Boyle Engineering Corporation



C. Scott Lee, PE
Branch Manager/Principal Engineer

Enclosure: Attachment A, Boyle Standard Hourly Rate Schedule

Authorized for the "CITY"

By: _____
Mayor

Date: _____

By: _____
City Clerk

Date: _____

ATTACHMENT A

**STANDARD HOURLY RATE SCHEDULE
Boyle Engineering Corporation (including LBFH, Inc.)
Eastern Region - Effective June 1, 2007**

<u>Job Title</u>	<u>TRC Code</u>	<u>Billing Rate</u>
<u>Engineers, Planners, Architects, Landscape Architects, Geologists, Construction & Survey Managers</u>		
Assistant I	23	\$ 78.00 per hour
Assistant II	22	\$ 88.00 per hour
Assistant III	24	\$ 94.00 per hour
Associate	21	\$ 110.00 per hour
Senior I	14	\$ 120.00 per hour
Senior II	13, 52	\$ 148.00 per hour
Senior III	10	\$ 175.00 per hour
Principal/Officers	11, 12, 53	\$ 200.00 per hour
<u>Technical Designer Personnel:</u>		
Designer/Technician	34	\$ 95.00 per hour
Senior Designer Technician	33	\$105.00 per hour
Designer Supervisor/Technical Specialist	32, 39	\$112.00 per hour
<u>CADD Personnel:</u>		
CADD Operator I	36	\$ 61.00 per hour
CADD Operator II	37	\$ 74.00 per hour
CADD Operator III	38	\$ 87.00 per hour
<u>Administrative Personnel:</u>		
Project Administrative Support I	91, 92, 93	\$ 45.00 per hour
Project Administrative Support II	94, 95	\$ 60.00 per hour
Project Administrative Support III	81, 84, 88, 89, 96	\$ 75.00 per hour
<u>Other Technical Staff:</u>		
Programmer Analyst	74	\$ 75.00 per hour
GIS Analyst	46	\$ 90.00 per hour
Senior GIS Analyst	47	\$110.00 per hour
<u>Construction Inspection:</u>		
Assistant Field Representative	59	\$ 60.00 per hour
Resident Project Representative	58	\$ 84.00 per hour
Sr. Resident Project Representative	57	\$105.00 per hour
Sr. Resident Project Administrator	56	\$148.00 per hour
<u>Surveying Staff:</u>		
Sr. Survey Technician	45, 50	\$ 90.00 per hour
Sr. Registered Professional Surveyor	48, 49, 51	\$112.00 per hour
Two Man Crew	N/A	\$112.00 per hour
Three Man Crew	N/A	\$140.00 per hour
GPS Crew	N/A	\$180.00 per hour
<u>Direct Project Expenses:</u>		
Travel - Automobile/Truck		IRS Rate*
Travel - Other than Automobile		Actual Cost - 15%
Subcontracted Services		Actual Cost - 15%

If authorized by the client, an overtime premium multiplier of 1.5 will be applied to the billing rate of hourly personnel who work overtime in order to meet a deadline, which cannot be met during normal hours. Invoices will be rendered monthly. Payment is due upon presentation. A late payment finance charge of 1.5% per month (but not exceeding the maximum rate allowable by law) will be applied to any unpaid balance commencing 30 days after the date of the original invoice. Applicable sales taxes, if any, will be added to these rates.

Rates subject to general revision 09/01/07.

*Currently 48.5 cents/mL.